

Cost – and financial plan

1. Version with complete formulas online available. Please use **this version**.
! Only the coloured sheet's concerns your project!
2. As your project has **more than 5 partners**: please contact Sonja Fickers (sonjafickers@euregio-mr.eu) in order to receive an cost- and financial plan suitable for your P2P-micro-project.
3. It's important to add an document wherein **detailed information about the calculation/composing** of the in the financial plan included amounts as well as the **asked documentation**.

Travel costs

In order to simplify the budgeting of **travel costs** a **template** is developed. Please use this template in order to calculate these costs. To add maps-extracts is not necessary.

PR & Communication

Very important to **respect the rules** concerning **PR & Communication** (see therefore annex 5 – Com guide).

As your project starts right now on your own risk before the assessment and decision-making process it's crucial to place logos, reference to ERDF etc. in order to make the related costs eligible and to not endanger the possible payment of the lump sum.

Composing of logos are available under the following link:

<http://www.euregio-mr.com/nl/service/people-to-people/logos-p2p>

<http://www.euregio-mr.com/fr/service/people-to-people/logos-p2p>

<http://www.euregio-mr.com/de/service/people-to-people/logos-p2p>

Varia

Dutch version of the "Manual for P2P micro-projects: expression "resp." changed in the hole document.

Don't hesitate to contact your regional antenna and the project leader (sonjafickers@euregio-mr.eu) for any question you have.

Success for the preparation of your P2P-microproject!
